



EOCF™

connect | empower | transform

*educational opportunities for children & families*

**CONTRACT NO.: WSD-CALA 7/1/2018-2028**  
**CENTER/SITE NAME: Woodland Early Learning Center**

**EFFECTIVE DATE: July 1, 2025**

**Woodland Public Schools**  
**Columbia Elementary**  
800 2<sup>nd</sup> Street  
Woodland, WA 98674  
360-841-2700

And

**Educational Opportunities for Children and Families**  
PO Box 872770  
Vancouver, WA 98687-2770  
360-896-9912

In accordance with the original Cooperative and Lease Agreement of July 1, 2009 between Educational Opportunities for Children and Families (EOCF) and the Woodland School District, EOCF offers this letter for annual review of our ten (10) year July 1, 2018 – June 30, 2028 agreement on our **Woodland Early Learning Center/Classroom** located on Columbia Elementary School property 600 Bozarth at 5<sup>th</sup> Woodland, WA 98674.

Notwithstanding any objection from your Board of Directors, we present this letter as an Amendment #7 for the period of **July 1, 2025, through June 30, 2026**, and request your acknowledgement. All other terms and conditions of the original agreement and its subsequent amendments will remain in place.

Thank you for your continued support to Educational Opportunities for Children and Families.

Sincerely,

Laura L. Mason  
Projects and Business Services Administrator

**IN WITNESS THEREOF, of parties have hereunto set their hands this \_\_\_\_ day of \_\_\_\_\_ 2025.**

**EDUCATIONAL OPPORTUNITIES FOR  
CHILDREN AND FAMILIES**

**WOODLAND SCHOOL DISTRICT**

By: \_\_\_\_\_  
Laura Mason, EOCF  
Projects and Business Services Administrator

By: \_\_\_\_\_  
WSD Superintendent and/or Designee

By: \_\_\_\_\_  
Board of Directors **as appropriate**

---

**Administration**

**new physical →** 2219 NE 138th Ave, Bldg 100 | Vancouver WA 98684  
**new mailing →** PO BOX 872770 | Vancouver WA 98687-2770  
360.896.9912 | fax 360.892.3209 | toll free 888.483.9060  
eocfwa.org

**Long Beach Head Start**

2611 Pacific Avenue North | Long Beach WA 98631  
360.642.5471 | fax 360.642.5473 | toll free 866.642.5471  
eocfwa.org

**EMERGENCY USE AGREEMENT- Alternate Site****Between****Columbia Elementary School**

(alternate site provider name)

**600 Bozarth, Woodland, Washington 98674****360-841-2700**

(address)

**And****Educational Opportunities for Children and Families (EOCF)****PO Box 872770 Vancouver, WA 98687 360-896-9912****EOCF Woodland Early Learning Center****600 Bozarth, Woodland, Washington 98674**

(site name and address)

The general purpose of this agreement is to provide temporary shelter, in the event of an emergency situation for an early childhood population (0-3 and / or 3-5 years old) under care of Educational Opportunities for Children and Families agency (hereafter known as EOCF).

In consideration of the promises and conditions contained herein, the emergency service provider,

**Columbia Elementary School**

(alternate site provider name)

and EOCF do mutually agree as follows:

1. EOCF recognizes the fact that a disaster or emergency situation may require

**Columbia Elementary School**

(alternate site provider name)

to provide shelter for children and staff of EOCF. In

such an event, the first priority shall be to provide shelter  
to

**Columbia Elementary School**

(alternate site provider name)

staff.

2. The need for such shelter shall be declared by a fire department officer or administrator of EOCF, who will call  
to  
arrange for temporary shelter.

Upon notification from EOCF for the needed sheltering and

3. if

**Columbia Elementary School**

(alternate site provider name)'s

needs requiring shelter have previously been met, will provide the appropriate amount of shelter, as requested  
by

EOCF, at **Columbia Elementary School, 600 Bozarth, Woodland, Washington 98674 360-841-2700** .  
(alternate site provider), (site, and location and phone number)

4. It shall be the responsibility and privilege of **Columbia Elementary School** designee to determine  
(alternate site provider's name)

the area to be used by EOCF  
on

**Columbia Elementary School**

(alternate site provider's name)

premises.

5. **Columbia Elementary School** will not be responsible for providing any form of transportation of EOCF  
(alternate site provider name's)

individuals to or from the shelter location unless prior arrangements have been communicated by both parties.

*EOCF is an EEO compliant employer.*



**EOCF™**

connect | empower | transform

## Educational Opportunities for Children and Families

Visit us on the web: [www.eocfwa.org](http://www.eocfwa.org)

6. EOCF shall be responsible for all costs involved in the use of the facility for sheltering, including utility costs and other incidental expenses.
7. EOCF shall be responsible for the supervision of EOCF staff and children on site.
8. EOCF shall be responsible for any damages that result from negligence by EOCF staff and children.

**HOLD HARMLESS AGREEMENT:** EOCF agrees and covenants to indemnify, defend, and save harmless

**Columbia Elementary School** \_\_\_\_\_ and those persons who were, are now, or shall be duly elected or appointed  
(alternate site provider's name)

officials or members or employees thereof, against and from any loss, damage, cost, charge, expense, liability claim, demand, or judgment, of whatsoever kind of nature whether to persons or property arising wholly or partially out of any act, action, neglect, omission or default on the part of EOCF, its subcontractors, employees, and/or children except for such injury or damages as shall have been caused by the result of sole negligence **Columbia Elementary School** \_\_\_\_\_ of  
(alternate site provider name)

This agreement may be terminated by either party upon thirty (30) days written notice.

This agreement shall remain in effect for a period of one (1) year with the effective date of **July 1, 2025** and may be renewed annually upon written request by EOCF.

Such written request should be directed to:

**Woodland School Superintendent**

(alternate site provider designee)

**800 3<sup>rd</sup> Street**

**Woodland, Washington 98674**

**360-225-9451**

(address)

Signature - alternate site provider designee

Signature – Facilities and Maintenance Operations Manager  
and/or designee

Print name

Print name

Title

Title

Date

Date

Distribution: Original to Projects and Business Services Administrator  
Copy to Alternate Site Provider  
Copy to Classroom

\*Contact Nicole Galloway, Woodland School District Executive Secretary, at [gallowan@woodlandschools.org](mailto:gallowan@woodlandschools.org) 360-841-2703

*EOCF is an EEO compliant employer.*